

Headquarters U.S. Air Forces in Europe

LEGAL OFFICE



"Ensuring Freedom's Future"



OVERVIEW

- Legal Assistance
- Claims
- Local Legal Issues
- Area Defense Counsel
- Special Victims Counsel
- Taxes



**Welcome to
Lajes Field**



LAJES LEGAL TEAM



Maj Imperato
SJA



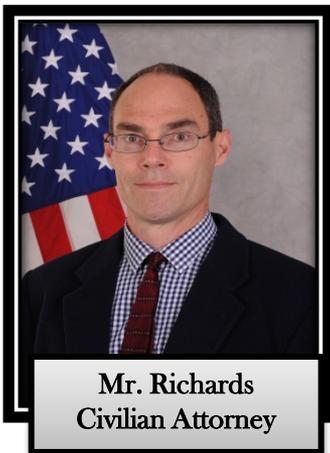
Capt Ramage-White
DSJA



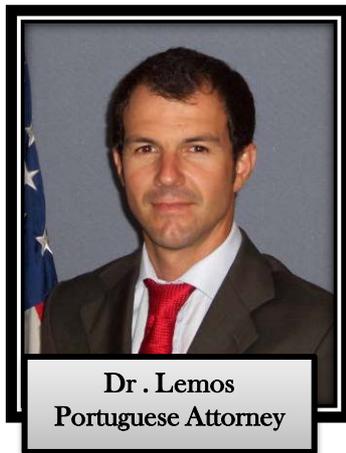
MSgt Riffle
LOS



TSgt Johnson
NCOIC Military Justice



Mr. Richards
Civilian Attorney



Dr. Lemos
Portuguese Attorney



Sra Liz Machado
Translator



SSgt Chaffon
LA Paralegal

“Ensuring Freedom’s Future”



LEGAL SERVICES

Notaries/Powers of Attorney



Weekdays 0900-1500

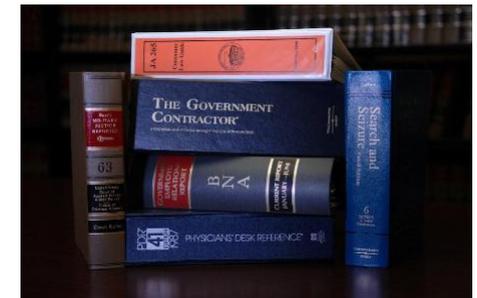


Legal Assistance

Call for an appointment

Location: Building T-100, 1st Floor

535-3546





TYPES OF LEGAL ASSISTANCE

- Family Law
- SCRA
- Reducing Debt
- Citizenship
- Portuguese Tax Exemption
- Portuguese Vehicle Registration



Please call for an appointment



U.S. AIR FORCE LEGAL ASSISTANCE



**Visit the new
AF Legal Assistance Website
prior to your next visit to the
Lajes Field Legal Office!**

www.aflegalassistance.com

- **Legal Topics Info**
- **Online Worksheets**
 - **Wills**
 - **Powers of Attorney**
 - **Advance Medical Directives**
- **Online Survey**

*See you soon –
and don't forget your ticket number!*

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CLAIMS

■ HHG CLAIMS –

- Be proactive, ask the shipper for info to file claim for damage.
- File Notice of Loss or Damage forms online within **75-days from date of delivery**. If you moved with the web-based DPS system, file Loss/Damage on-line within 75-days thru the DPS system (or on AF Claims Service Center website). If you moved outside of the DPS system, submit your Notice of Loss or Damage at <https://claims.jag.af.mil>. (If you mail directly to the carrier, get a return receipt).



CLAIMS

- Vehicle Shipment – Thoroughly inspect exterior and interior prior to leaving the port
- POV Shipment damage is filed with the
AF Claims Service Center at <https://claims.jag.af.mil/>
- GOV/POV accidents – report immediately
- Incident to Service - Wind, power surge, theft/vandalism
- Tell us if someone damages Government property!



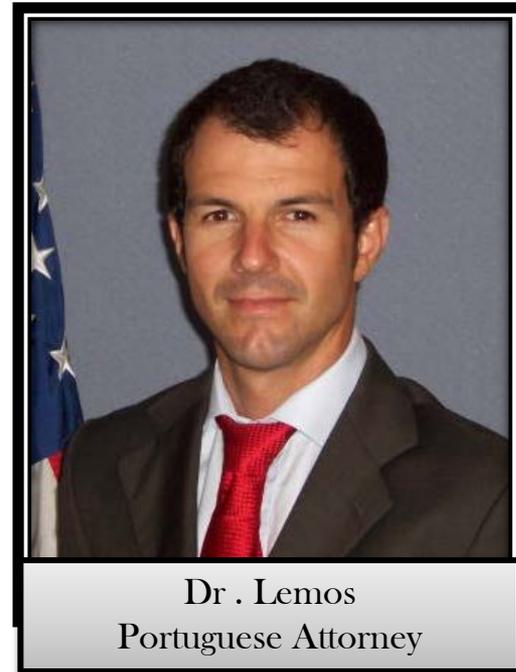


LOCAL LEGAL ISSUES

- International Agreements with Portugal
- DUI – 0.05% blood alcohol content
- Dangerous Breed dogs need to be registered and insured
- Buying a US vehicle vs. P plated car
- Want to hire a nanny? Housekeeper?

Schedule an
appointment for an
employee contract
with Dr. Lemos

**IF YOU DON'T, HAAZ
WILL NOT GIVE YOUR
EMPLOYEE A BASE
PASS!**





LOCAL LEGAL ISSUES CONT.

- Getting married here?
- Having a baby on the island?
- Stop by FSS first then schedule an appointment with Sra Machado



Sra Liz Machado
Portuguese Translator



United Kingdom Office of the Area Defense Counsel

***Legal Professionals Working for You! Not the Commander.
Not the Base Legal Office. Not Anyone in this MAJCOM!***



100% Legal Confidentiality



***Capt Annie Morgan
Attorney***



***Capt Matthew VanMaasdam
Attorney***



***TSgt Veronica Logan
Paralegal***

***Independence is what the ADC program is all about;
Ensuring you are provided the best defense possible!***

Call us to find out about your rights.

It could be the most important call you make in your career.

We assist with Court-Martial, Article 15, Discharge, LOR/LOA/LOC, Referral EPR/OPR, ROS, Demotion, and more...

RAF Lakenheath, Bldg 949, Rm 306, Top Floor (Across from Burger King, side stairs adjacent to Bldg 948)

Call for Appointment to Ensure Privacy • Phone: DSN 314-226-3608

AIR FORCE SPECIAL VICTIMS' COUNSEL UNITED KINGDOM REGION



- **WHAT SVCs DO FOR SEXUAL ASSAULT VICTIMS**
 - REPRESENTS YOU AND YOU ALONE
 - PROVIDES **CONFIDENTIAL** LEGAL ADVICE
 - PROTECTS YOUR RIGHTS & PRIVACY INTERESTS
 - PROVIDES LEGAL ASSISTANCE
 - ADVISES YOU ON THE STATUS OF THE INVESTIGATION
 - ATTENDS INTERVIEWS WITH YOU
 - ATTENDS HEARINGS & COURTS-MARTIAL WITH YOU
- **WHO DOES THE SVC WORK FOR? YOU!**
 - SVC DOES NOT WORK FOR ANYONE ON YOUR BASE
- CHAIN OF COMMAND IS AN INDEPENDENT OFFICE IN D.C.
 - **HOW CAN YOU REQUEST AN SVC?**
 - CONTACT YOUR LOCAL SARC, FAP, OR LEGAL OFFICE
 - SARC 535-7272
 - FAMILY ADVOCACY PROGRAM 535-5177
 - LEGAL 535-3546
 - SVC UNITED KINGDOM 314-226-3339
- RESTRICTED REPORTS – GO TO THE SVC/SARC/FAP TO ENSURE THE REPORT REMAINS RESTRICTED



Capt Micah Smith
Special Victims' Counsel



TSgt Tiana Martel
Special Victims' Paralegal



TAX CENTER

- The legal office manages the base tax center every year and we are looking for **VOLUNTEERS!!!**
- Tax Center is open during tax season from February to June
- Call 535-3546 to sign up or for more information



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QUESTIONS



**CALL US AT 535-3546
OR
FROM A CELLPHONE 295-57-3546**

**OR STOP BY OUR OFFICE
IN BUILDING T-100
FIRST FLOOR, ROOM 120**

We look forward to your visit!